



Judicial Council of California

ADMINISTRATIVE OFFICE OF THE COURTS

455 Golden Gate Avenue • San Francisco, California 94102-3688
Telephone 415-865-4200 • Fax 415-865-4205 • TDD 415-865-4272

MEMORANDUM

Date

March 19, 2004

Action Requested

Submit nomination information by
requested deadline.

To

Justices of the Courts of Appeal
Judges, Commissioners, and Referees of the
Superior Courts
Executive Officers of the Superior Courts
Clerk/Administrators of the Courts of Appeal
Judicial Council Members
Judicial Council Advisory Committee and
Task Force Members
Specialty Bar Associations
Law-Related Community Organizations
Interested Others

Deadline

May 5, 2004

Contact

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Roma K. Cheadle
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From

Pat Sweeten, Director *Pat Sweeten*
Executive Office Programs Division

Subject

2004 Judicial Council Nominations

The Executive and Planning Committee of the California Judicial Council is soliciting nominations to fill vacancies on the Judicial Council.

The Judicial Council is the policymaking body of the California courts. Under the leadership of the Chief Justice and in accordance with the California Constitution, the council is responsible for ensuring the consistent, independent, impartial, and accessible administration of justice.

Judicial Council Vacancies

For the three-year term commencing September 15, 2004, nominations are sought to fill voting positions on the council for one appellate court justice, and three superior court judges.

Nonvoting and attorney vacancies on the council are not included in this solicitation. A solicitation for those vacancies will be sent to appropriate nominating or appointing bodies.

Council membership and responsibilities

The Chief Justice appoints council members according to positions prescribed in the California Constitution and California Rules of Court. Prior service on Judicial Council advisory committees is desirable. Some members are nominated or selected by groups or organizations (e.g., attorney members are appointed by the State Bar). A description of the council's mission, guiding principles, membership, and terms of service appears in the California Rules of Court (Title Six, Judicial Administration Rules), rules 6.1 through 6.14. Additional information about the function and membership of the council can be found in article VI of the California Constitution.

Members' terms and time commitment

Terms of service for voting members of the Judicial Council are for three years. Members attend approximately 6 one- to three-day council meetings per year. Each member is also appointed to an internal committee of the council, which requires participation in an additional 6 to 10 committee meetings per year (in person or by phone). Current members estimate that, in addition to attending meetings, they spend 3 to 4 days per month on council-related tasks.

How to Apply

Complete a nomination form, attach nominee's biography or curriculum vitae no longer than two pages, and return these by **May 5, 2004** to:

Administrative Office of the Courts
Office of the Secretariat
455 Golden Gate Avenue
San Francisco, California 94102-3688
Attn: Roma K. Cheadle
Fax: 415-865-4332

Alternatively, the nomination forms can be completed online or downloaded from the California Courts Web site at www.courtinfo.ca.gov/courtadmin/jc/nomform.htm.

Before nominating someone, please check to ensure that your nominee is interested in a position and is available to serve if selected. Self-nominations are encouraged.

We very much appreciate your contribution to this important process. If you have any questions, please contact the Office of the Secretariat at 415-865-7640.

Note: Judicial Council advisory committee nominations information (usually included in this packet) will be mailed separately in Mid-April.